

# **Friends of Penketh Library (FOPL)**

**05 October 2024**

## **Meeting 31**

**10.00 – 11.30**

## **Minutes**

### **FOPL Annual General Meeting:**

Welcome

Apologies: Margaret Sefton, Andrea Maguire. Val and Anton Duerden, (ex members)

### **Attendees**

Susan Morris, Mary Ross, Phillip Forshaw, Gayle Shaw, Hazel Kelsall, Sarah Parry, Gwen Lightfoot.

### **Presentation of Annual Report (Chair/Secretary)**

SM: We have attempted to offer a range of events to include all members of the community, we have held talks, children's competitions and crafts at the Great Get together which was a really fantastic community event and a Christmas event. Our thanks to the Phoenix Choir for that. We now have a History Group which meets monthly, there's a reading group and a writing for pleasure group, they meet the first Wednesday of every month from 2 to 3pm. Thank you to everybody who is involved in these groups and who has helped us to deliver the activity. Thanks to the committee and all the volunteers who have supported us throughout the year and thank you also to the library staff. The support given to FOPL by Gwen and the Coop has been invaluable thank you so much for that. Apologies to anyone I have missed. Overall engagement with our Facebook page continues to be high. Thank you everybody.

### **Presentation of Accounts (Treasurer)**

#### **FOPL Financial Report for AGM 05 October 2024**

PF: We currently have £2,189.82 in the bank and £127.72 petty cash, a total of £2,317.54

**Recent income and expenses** since our last meeting on 27 April 2024:

**Easyfundraising 14 May raised** +£29.16 (You can donate for free if you shop online, see our website for details.)

**Olympics Competition Book Prizes, 21 May cost** -£15.04

**Janice Hayes talk, A – Z of Warrington, 23 May** Ticket sales +£97.50, Less Fee -£40.00, a gain of +£57.50

**Great Get Together 22 June** Donations +£33.17, Expenses (biscuits) -£8.10, a gain of +£25.07

**Spellow Lane Library Donation, 6 August** gofundme -£23.40, +£3.40 donation to petty cash by P.F. to cover admin fee. Total donation by FOPL of -£20.00

**Patio – Plants Compost Pebbles etc.** on various dates since April cost -£61.23

**Bouquet for Gwen** as a thank you for all the help she has given FOPL through her role at the Coop cost -£12.00

Overall since our last meeting our funds are up by +£3.46

#### **Future expenses:**

**Janice Hayes talk ‘Dating Photographs’** 28 October at 2.15pm (cost -£45 from History Group funds)

**A talk by The Burtonwood Association** is planned for 05 November. The cost of such talks is usually covered by ticket sales. We will now be charged for out-of-hours room hire at £15/hour by LiveWire. (cost: -£60 talk fee, plus a -£30 room fee)

**The FOPL Website.** For the last few weeks there has been a request on the FOPL index page for people to get in touch if they have used the website. There has been a small amount of feedback. The domain registration is up for renewal in November, the expected cost is about £10. It is paid in Euros so the exact amount varies with the exchange rate. Hosting on Awardspace is free and I maintain the website at no cost to myself or to FOPL. It is good value compared with other ways of running a website, and I recommend renewing the domain registration for another year.

Suggestions for future income were requested.

#### **Election of Officers**

(Chairman, Secretary, Treasurer, Community Outreach Officer)

Nominations for FOPL’s Officers to be received by 28 September 2024 – None had been received by the secretary.

Currently serving are:

- Chair, Susan Morris,
- Secretary, Phillip Forshaw

- Treasurer, Vacant Post (P.F. acting Treasurer)
- Community Outreach Officer, Mary Ross

All indicated they were willing to stand again for the same posts and were unanimously re-elected following a vote.

## **Motions to be put to the AGM**

Motions for discussion to be received by 28 September 2024 – None had been received by the secretary.

## **Any other relevant business**

AOB: None

## **End of Formal Annual General Meeting**

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## **FOPL Ordinary Meeting (Held following the AGM)**

### **Matters arising from minutes of last meeting:**

There were no matters arising. The minutes from the previous meeting were agreed as an accurate record.

### **Review of events/initiatives:**

The Janice Hayes talk 'A- Z of Warrington' was very popular and revealed some fascinating information about Warrington's history. Many people turned up on the night.

The Great Get Together was successful and noted as having a good atmosphere.

Sarah was thanked for her popular Olympics Quiz for children. Book prizes were awarded to the winners of in the two age groups. Methods for publicising events was discussed.

### **Financial report:**

This had already been presented during the AGM

### **Library News:**

The Library Partnership Board had achieved its objectives so going forward a new series of meetings will be held as the Warrington Library Network Forum. First meeting will be held on 5<sup>th</sup> November at Culcheth Library.

## **Future events and sessions:**

Planned events:

Libraries Week, we had nothing planned for this year.

Janice Hayes talk 'Dating Photographs' 28 October at 2.15pm (for the History Group)

Burtonwood Association talk 'History of RAF Burtonwood' 7 November at 7pm

Halloween: FOPL purchased some Halloween items at discount last year, these can be given out to children in return for borrowing a book.

Christmas: a date of 14<sup>th</sup> December was decided. The Phoenix Choir was not able to confirm availability for a Christmas event. It was decided to have a coffee morning and a craft session for children.

Valentine's Day 2025: A 'love your library' theme was suggested, getting people who support the community to be at the library. The PCSO, Fire Service, St John's Ambulance were suggested. A children's craft session making cards e.g. thank you cards, could also be run.

The writing group could join in perhaps writing poems. A children's competition writing poems on a postcard was suggested.

## **AOB**

Publicity was discussed, posting on Facebook was noted as being effective. Putting notices in shops was suggested, but many local shops do not accept notices. We do have a notice board in the library to publicise our events.

## **Date for the next meeting:**

The date for the next meeting, early in 2025 was suggested.

The meeting was then closed.